**UNITED STATES MARINE CORPS**

H&S BN MCIPAC-MCB CAMP BUTLER JA

OPC 557 BOX 50

FPO AP 96371-9001

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CO

9 Oct 25

From: Commanding Officer, Unit Here

To: Marine Corps Installations Pacific, Marine Corps Base Butler, Installation Safety Office

Subj: AUTHORIZATION TO OBTAIN A USFJ FORM 4EJ (SOFA LICENSE)

FOR UNIT DEPLOYMENT PERSONNEL

Ref: (a) MCIPAC-MCBBO 5560.1C

Encl: (1) List of personnel approved to obtain a USFJ FORM 4EJ (SOFA LICENSE)

1. This is to certify that the listed individuals are deployed in support of Unit Deployment Program (xx.x) from x November xxxx to x May xxxx. All provisions in the reference apply.

2. Enclosure (1) contains the attached roster of Marines approved to obtain a USFJ FORM 4EJ (SOFA LICENSE). All Marines have attended the Newcomers Welcome Aboard Brief on xx November xxxx. All licenses will expire on xx May xxxx.

3. The point of contact for this matter is the battalion adjutant, (rank, full name, contact #, email).

C. O. LAST NAME